

TOWN OF BURRILLVILLE

BUDGET BOARD

REGULAR MEETING of the Burrillville Budget Board held Thursday, January 27, 2005 at 7:00 P.M. in the Burrillville Town Hall, Council Chambers, 105 Main Street, Harrisville, RI.

MEMBERS PRESENT: Brigitte A. Buxton, Vice Chairperson; Mark S. Brizard, Secretary; Michael P. Molloy, Member and Matthew R. Trimble, Member.

MEMBER ABSENT: Arthur R. Hurley, Chairperson

EX OFFICIO MEMBER: John P. Mainville, Finance Director

Brigitte A. Buxton, Vice Chairperson, called the meeting to order at 7:05 P.M.

APPROVAL OF MINUTES:

A motion was made by Brizard and seconded by Molloy to approve the minutes from the January 19, 2005 meeting. With no further discussion the vote in favor was unanimous.

A motion was made by Brizard and seconded by Trimble to approve

the minutes from the January 20, 2005 meeting. With no further discussion the vote in favor was unanimous.

INTERVIEWS:

1. James Drew, Town Assessor

Mr. Drew asked to address the Board to correct some inaccuracies in his statement at the January 20, 2005 meeting. Drew had originally stated that a taxpayer would not pay any more taxes if an annual revaluation program was put in place of the town's current triennial reappraisal program. He corrected himself at tonight's meeting indicating that while a taxpayer would pay more over time to the town, the increases would be gradual and the taxpayer would be spared the shock of three years of market activity in one year's tax bill.

Drew restated other benefits to the annual revaluation program including better quality data, more accurate values, fewer appeals, improved administration, and less dependence on contractors.

Drew also added that the Board of Assessment Review's budget has been reduced for next year as the revaluation process is complete. The budget was for the Board was increased last year to meet the anticipated costs associated with the revaluation.

CIP BUDGET:

1. Planning Department

a) Pascoag Riverwalk, \$100,000

A motion was made by Brizard and seconded by Molloy not to recommend the request for the 2005-2006 fiscal year. The Board felt the development of downtown Pascoag buildings should be the initial focus of redevelopment and moved the request to the 2006-2007 budget. With no further discussion the vote in favor was unanimous.

b) Music Hall Pavilion, \$200,000

A motion was made by Brizard and seconded by Trimble not to recommend the request for the 2005-2006 fiscal year and to move the request to the 2006-2007 budget. With no further discussion the vote in favor was unanimous.

c) Market Burrillville Industrial Park, \$30,000

The board agreed to revisit this item.

2. Information Services

a) GPS Data Collection Units, \$11,000

A motion was made by Trimble and seconded by Brizard to recommend \$6,000 toward the purchase of one GPS Data Collection Unit for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

b) Employee ID Software, \$5,000

A motion was made by Molloy and seconded by Brizard not to recommend the request for the 2005-2006 fiscal year. The Board agreed that for the few new ID's necessary and the limited utilization proposed this cost could be outsourced. With no further discussion the vote in favor was unanimous.

c) Computer Software Enhancements, \$10,000

A motion was made by Molloy and seconded by Trimble to recommend the request for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

3. Parks and Recreation

a) Recreation Center Expansion, \$50,000

A motion was made by Trimble and seconded by Brizard not to recommend the request for the 2005-2006 fiscal year and to move the request to the 2006-2007 budget. The Board agreed that between the Stillwater Mill Development and relocation of the Jesse Smith Memorial Library, office space should soon become available for the Parks and Recreation Department in one of these locations. With no further discussion the vote in favor was unanimous.

b) Hauser Field Parking Lot Paving, \$18,000

A motion was made by Brizard and seconded by Molloy not to recommend the request for the 2005-2006 fiscal year in hopes that measures already taken to reduce the dust will make this project unnecessary. With no further discussion the vote in favor was unanimous.

c) Ford Escape Utility Vehicle, \$17,000

A motion was made by Trimble and seconded by Molloy not to recommend the request for the 2005-2006 fiscal year as the Parks and Recreation Department received a vehicle from the Police Department in the time since this original request was made. With no further discussion the vote in favor was unanimous.

4. Police Department

a) Paint Interior \$5,997 and Replace Carpeting \$5,000

A motion was made by Brizard and seconded by Trimble to recommend the request for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

b) Addition to Headquarters Building, \$1,151,150

A motion was made by Brizard and seconded by Molloy not to recommend the request for the 2005-2006 fiscal year and to move the request to the 2006-2007 budget. With no further discussion the vote in favor was unanimous.

c) Furnishings for addition, \$22,000

A motion was made by Brizard and seconded by Molloy not to recommend the request for the 2005-2006 fiscal year and to move the request to the 2006-2007 budget. With no further discussion the vote in favor was unanimous.

d) Bulletproof Vests, \$16,395

A motion was made by Trimble and seconded by Molloy to recommend the request for the 2005-2006 fiscal year. With no further

discussion the vote in favor was unanimous.

5. Animal Control Office

a) Roofing, \$5,500

A motion was made by Brizard and seconded by Trimble to recommend the request for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

b) Paving, \$8,000

A motion was made by Brizard and seconded by Molloy not to recommend the request for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

c) Painting, \$13,800

A motion was made by Brizard and seconded by Molloy not to recommend the request for the 2005-2006 fiscal year and to move the request to the 2006-2007 budget. With no further discussion the vote in favor was unanimous.

6. Public Works

a) Copy Machine, \$3,895

A motion was made by Trimble and seconded by Brizard not to recommend the request for the 2005-2006 fiscal year as it does not meet the \$5,000 required minimum for Capital Improvement Projects. With no further discussion the vote in favor was unanimous.

b) Lawn Mower, \$8,640

A motion was made by Trimble and seconded by Brizard to recommend the request for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

c) GPS Unit, \$6,110

A motion was made by Brizard and seconded by Molloy to recommend the request in the amount of \$5,000 for the 2005-2006 fiscal year. The cost of two GPS units for the Town will be \$11,000. The Board approved one unit at \$6,000 for the Information Services Department and approved this unit for the Public Works Department at \$5,000. With no further discussion the vote in favor was unanimous.

d) Bobcat Loader, \$30,200

A motion was made by Brizard and seconded by Molloy not to recommend the request for the 2005-2006 fiscal year. The Board

agreed that for the limited utilization proposed, the loader could be rented. With no further discussion the vote in favor was unanimous.

e) Catch Basin Cleaner, \$250,000

A motion was made by Brizard and seconded by Trimble to recommend the request for the 2005-2006 fiscal year. Brizard, Trimble and Buxton were in favor; Molloy opposed.

f) 2 Dump Bodies, \$21,772

A motion was made by Brizard and seconded by Molloy to recommend half of the amount requested, \$10,886, to purchase one dump body for the 2005-2006 fiscal year. Brizard, Molloy and Buxton were in favor; Trimble opposed.

Public Works/ Infrastructure:

a) 65 Union Avenue Soil Contamination, \$5,000

A motion was made by Brizard and seconded by Trimble not to recommend the request for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

b) SPCC Plan, \$5,000

The Board agreed that they needed more information about this item and planned to reconsider it at another meeting.

**c) Neighborhood Projects, Drainage and Landscape, \$16,500
and Street Sign replacement, \$5,000**

A motion was made by Brizard and seconded by Trimble to recommend both requests for the 2005-2006 fiscal year. With no further discussion the vote in favor was unanimous.

SPECIAL APPROPRIATIONS BUDGET:

1. BOSAP, \$20,000

Brizard will not be in attendance at next week's meeting when Special Appropriations will be discussed. Before determining a funding recommendation for BOSAP from the Town, he suggested the Board retain more information about the State's requirements of BOSAP as well as the State's job description for Ms. Abbate.

ADJOURNMENT:

A motion was made by Trimble and seconded by Brizard to adjourn the meeting at 9:00 PM. With no further discussion the vote in favor was unanimous.

Information relating to the meeting is on file with the record of the minutes in the office of the Town Clerk.

Recorded by_____

Monica L. Riffle, Administrative Assistant

Approved by_____

Mark S. Brizard, Secretary

Date Approved _____